



**Facilities Committee Meeting
Minutes**

2 pm, Wednesday, September 7, 2022
Via Zoom Meeting ID: 849 4414 0949
4701 Gibbons Drive, Carmichael, 95608

- Staff:** Daniel Barton, J.R. Hichborn, Rodney Dahlberg, Danny Curtola, Darren Woodland and Shayne Hawthorne.
- Committee Members:** Robert Evans and Michael Alcalay.
- Members of the Public:** None.
- Call to order:** 2:00 pm.

1. Review and approve Minutes from the June 2, 2022, Facilities Committee meeting.
Minutes approved.
2. Provide input for the Request for Proposal results for signage plan.
Staff reviews the staff report, the interview process and the awarding process used to find the most appropriate company for the signage plan out of those who applied.

Director Evans questions staff if Merje will do quality work and will listen and deliver what the Districts wants for the signage plan.

Staff states that they believe Merje is the best company for the job. This has been determined through the awarding matrix that was developed by staff to fairly evaluate vendors. Staff states that through the awarding matrix Merje received the highest points overall.

Director Alcalay agrees and states that he wants a tight timeframe for the project from start to finish. Director Alcalay clarifies that he does not want the building of the signs to fall behind but for them to flow continuously into the next phase.

Director Alcalay recommends staff create a timeline for the signage plan and the building of the signs, so that staff start this process immediately.

Staff agrees to creating a timeline.

Adjourned 2:13 pm