



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, August 7, 2018 at 6pm
Mission Oaks Community Center,
4701 Gibbons Drive, Carmichael, CA 95608**

Call to Order: 6pm by Chairperson Morin

Pledge of Allegiance: Led by Chairperson Morin

Roll Call:

MORPD Directors Present: Morin, Donnelly, Nguyen and Ontiveros

MORPD Directors Absent: None

MORPD Staff Present: Barton, Paredes-Banville, Ross and Tierney

Public Present: Sean LaTour representing Project Life
Sonia Ortega, Consultant with SCI Consulting

Chairperson's Comments: Chairperson Morin met with Vanessa McCarthy-Olmstead and Howard Schmidt from Supervisor Peters office. He asked if there has been any interest for our open Advisory Board seat; as of August 7, there has been no applications received. Staff will increase recruiting efforts. There is an ad in the MORPD Rec Guide scheduled to be in mailboxes by late August.

Supervisor Peters office has asked staff to start promoting the District programs and events more than what is currently being done. Chairperson Morin will share his notes with staff. He asked that the appropriate committee discuss advertising more of our programs by means other than just the MORPD Rec Guide and email blasts.

Board Comments/Discussion: None

Public Comment: None

Information:

1. Correspondence by staff.
2. Monthly Billing and Budget Report, FY 2017-18 Period 12 June 1-30, 2018 and Period 13, July 1 to July 20, 2018 presented by staff.
3. District Administrators Report. Nothing to report.
4. Administrative Division Report by Cindy Paredes-Banville. Nothing to report,

5. Recreation Division Report by Barry Ross announces the cancellation of National Night Out due to poor air quality from the fires in the state.
6. Parks Division Report. Nothing to report. Dan Giammona is on vacation.
7. Photos of Interest by staff.

Consent:

8. Approval of July 10, 2018 Regular Advisory Board Monthly Meeting Minutes

Action: After discussion, on a Motion by Director Ontiveros, seconded by Director Nguyen, the Advisory Board of Directors voted to approve the July 10, 2018 Regular Advisory Board Meeting Minutes. Directors Morin, Donnelly, Ontiveros and Nguyen approve the motion.

Discussion:

9. Presentation by Daniel Barton Re: NRPA Performance Report and Demographics

After a short discussion members were asked to review the report and prepare questions. This item will appear on the September Agenda.

Director Donnelly suggests a special working meeting be scheduled with this item only on the agenda.

Action:

10. Approve Resolution 2018-05 Approving the Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2018-19 for the Park Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District.

Open Public Hearing for the Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District is opened.

Public hearing is opened at 6:47pm.

Public Comment: None

Action: After discussion, on a Motion by Director Nguyen, seconded by Director Ontiveros, the Advisory Board of Directors voted to adopt the motion to Approve Resolution 2018-05 Approving the Engineer's Report, Confirming Diagram and Assessment and Ordering Levy of Assessment for Fiscal Year 2018-19 for the Park Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District and amend the rate. The rate will remain the same at \$51.30.

A roll call vote shows:

Ayes: Directors Morin, Donnelly, Ontiveros and Nguyen
Nays: None
Absent: None

Public hearing is closed at 7:09pm for the Maintenance and Recreation Improvement District of the Mission Oaks Recreation and Park District

11. Approval of the Proposed Mission Oaks Recreation and Park District General Fund Budget (336a) for FY 2018-19

Action: After discussion, on a Motion by Director Nguyen, seconded by Director Donnelly, the Advisory Board of Directors voted to approve the Proposed Mission Oaks Recreation and Park District General Fund Budget (336a) for FY 2018-19 with changes. Directors Morin, Donnelly, Ontiveros and Nguyen approve the motion.

The changes include reducing the Reserve from the \$1,507,624 to \$1,000,000. Of the \$507,624. \$15,000 will be added in as a separate line item for Project Life and the remaining \$492,624 will be placed in a separate line item for pending capital and recreational projects.

12. Approve the Proposed Mission Oaks Maintenance & Improvement District Budget (336b) for FY 2018-19

Action: After discussion, on a Motion by Director Nguyen, seconded by Director Ontiveros, the Advisory Board of Directors voted to approve the Proposed Mission Oaks Maintenance & Improvement District Budget (336b) for FY 2018-19. Directors Morin, Donnelly, Ontiveros and Nguyen approve the motion.

13. Election of 2018 Advisory Board Officers and Committees

Action: After discussion, on a Motion by Director Morin, seconded by Director Nguyen, the Advisory Board of Directors voted to approve the committee assignments as stated by Chairperson Morin. Directors Morin, Donnelly, Ontiveros and Nguyen approve the motion.

Chairperson Morin will take Jana Saastad's place on the Community Relations Committee.
Director Nguyen will take Jana Saastad's place on the Facilities Committee.

Staff Comments/Reports: None

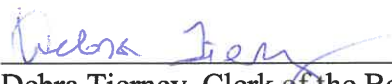
At 8pm, the meeting is adjourned to Closed Session.

Closed Session: Pending Litigation, Government Code 54956.9 (b)(1)(2)

At 8:15pm, the meeting is reopened. There is nothing to report from the Closed Session.

Next Regular Meeting: Tuesday, September 11, 2018 at 6pm at Mission Oaks Community Center.

Adjournment: 8:15pm



Debra Tierney, Clerk of the Board

September 11, 2018
Date