



**Facilities Committee Meeting
Minutes**

3 pm, Thursday, March 31, 2022
Via Zoom Meeting ID: 831 1506 1389

Staff: Daniel Barton, J.R. Hichborn, Rodney Dahlberg, Danny Curtola, Darren Woodland, Debra Tierney and Shayne Hawthorne.

Committee Members: Robert Evans and Michael Alcalay.

Members of the Public: None.

Call to order: 3:03 pm.

1. Review and approve Minutes from the February 17, 2022, Facilities Committee meeting.
Minutes approved.

2. Review work plan.
Staff requests input from Committee members regarding Facilities work plan.

The Committee recommends updating the target end dates for some projects, removing the lead staff section of the spreadsheet, adding in more detail to the tasks being done, and conducting a careful review of the work plan, in general, before submitting it for the next Committee meeting.

3. Discuss CIP priority list.
The Committee discloses to staff that due to the number of attachments and information given for this agenda item, it was confusing to understand exactly what the objective of the item was. The Committee suggests providing less background information to clearly show what is being recommended or asked for.

The Committee questions why locks need to be replaced at Swanston Community Center. Staff states that due to the amount of disinfecting that was required over the last two years because of Covid-19, the locks have deteriorated and are no longer working properly. The Committee suggests contacting the County of Sacramento for referrals on lock companies. Staff agree to contacting the County.

The Committee recommends adding line items, moving projects that have been delayed to following years project lists, and either adding asterisks or notes at the bottom of the page, to signify items that are being moved or changed.

The Committee recommends tabling the discussion until the next scheduled Facilities Committee meeting and suggests staff rewrite this agenda item, so that it is easier to understand.

4. Update of security services RFP.

Staff re-summarizes the multi-step process taken to determine a Security Service company for the District.

Staff notes that after reviewing the point system in the award matrix, Tiger Security received the highest score and that if the Advisory Board accepts the contract, the contract will be awarded to Tiger Security.

The Committee questions if this is a security company that staff trust and would recommend working for the District? Staff confirms that due to past experience from working with the District, the interview process and several other factors, Tiger Security is a company they trust.

Adjourned 4:08 pm