



**Advisory Board of Directors
Regular Meeting Minutes
Tuesday, March 12, 2024, at 6:00 p.m.
Via Zoom Meeting ID: 813 2358 3854
4701 Gibbons Drive, Carmichael, CA 95608**

- Call to Order:** 6:00 p.m. by Chair Michael Alcalay.
- Pledge of Allegiance:** Announced by Chair Michael Alcalay.
- Roll Call:**
- MORPD Directors Present:** Alcalay, Bannister, Rothberg, Evans, and Todd.
- MORPD Directors Absent:** None.
- MORPD Staff Present:** Barton, Hichborn, Curtola, Friedrich, Woodland, Stoakley, Adams, and Hawthorne.
- Public Present:** Andrew Brown, Nick Bloise, Nishka Baliga, Maeve Nelson, Desmond Nelson, Ethan Gregg, Joy Rothberg, Julia Sanders, Ella Parsons, and Elle Dunbar.
- Chairperson’s Comments:** *Alcalay welcomes MOTAB.*
- Board Comments/Discussion:** *Board echoes Director Alcalay’s welcoming to MOTAB.*

Announcement by Chairperson: Members of the public may address the Board on District topics not listed on this agenda. It is a violation of state law for the Board to discuss or act on non-agenda items. Board members may only briefly ask clarifying questions or refer matters to staff. Speakers are limited to three (3) minutes.

Public Comment:

Consent:

2. Mission Oaks Recreation and Park District Park Patrol Reports for February 2024 from Fulton El Camino Police, Sacramento County Sheriff Off Duty Patrol, and Tiger Security.
3. Monthly Budget Reports, January 1-31, Period 7, FY 2023-24.
4. Administrative Division Report.
5. Recreation Division Report.
6. Parks Division Report.
7. Staff Work Plans.

Director Rothberg notes a concern regarding issues at the MORPD preschool and asks if there is a plan to expedite moving the preschool due to these issues. Hichborn states that staff are waiting for permits to be approved but in the meantime, the sheriffs have been assigned extra patrols at the Preschool.

Director Alcalay requests that Hichborn include dates along with the upcoming projects in the parks division report. Hichborn agrees.

ACTION: After discussion, on a motion by Director Todd, seconded by Director Rothberg, the Advisory Board of Directors voted to approve all consent items. A roll call vote was taken.

AYES: Alcalay, Bannister, Rothberg, Evans, and Todd.

NOES: 0

ABSENT:

ABSTAIN: 0

1. Approval of February 13, 2024, Regular Board Meeting Minutes.

Public Comment: Andrew Brown requests the following edits be made to the February minutes:

1. Rewrite the general public comment to include the changes below:
 - a. Change “less than 200 meters” to under 175 feet.
 - b. Include “several neighbors opposed the batting cages”.
2. Rewrite Brown’s public comment on item #9 to include the changes below:
 - a. CQA to CEQA.
 - b. Change Arden area to Arden Park District.
 - c. Change input to install.

Director Alcalay makes updates to Brown's requested edits including:

1. Rewrite Bartlett’s statement regarding distance from the proposed cage to neighbor's houses as “Bartlett notes that several neighbors live less than 200 feet away from the proposed cage, and the neighbors would oppose it.” Brown agrees.
2. Change Arden Park District to Arden Park neighborhood.
3. Rewriting Brown’s last statement to “Brown states he is adamantly opposed to having lights or a new batting cage installed at Valley Oak Park.”

ACTION: After discussion, on a motion by Director Todd, seconded by Director Bannister, the Advisory Board of Directors voted to approve consent item 1 and the requested edits. A roll call vote was taken.

AYES: Alcalay, Bannister, Rothberg, Evans, and Todd.

NOES: 0

ABSENT:

ABSTAIN: 0

Information/Reports/Presentation:

8. District Administrators Report.
- Recreation Report. (verbal)
 - Parks Report. (verbal)

Barton states staff have had meetings with Sac Suburban Water District regarding plans for emPOWERment Park and that staff are waiting on approval of those plans from SSWD. Barton notes that receiving SSWD’s approval is the last item on the checklist the County of Sacramento gave to staff that

must be completed. Barton notes there will be a MORPD employee service awards luncheon on April 12 for staff members and welcomes Board attendance.

Curtola introduces recreation coordinator Brandon Stoakley who instituted the Mission Oaks Teen Advisory Board. Stoakley greets the Board and notes MOTAB has been active for a year and a half and has grown to 11 members. Stoakley states he is proud of the work that MOTAB has done.

MOTAB members introduce themselves:

Nishka Baliga (Chair), Maeve Nelson (Chair), Desmond Nelson (Programming Officer), Ethan Gregg, Joy Rothberg, Julia Sanders, Ella Parsons, and Elle Dunbar.

Stoakley notes MORPD events that MOTAB has been/will be involved in; Spooktacular, Letters to Santa, Photos with Santa, Winter Ball, a tour of Sacramento State University, Easter Blast, Kids Carnival, and a book drive.

Director Rothberg recommends MOTAB return bi-annually to meet with the Board.

The Advisory Board commends MOTAB on joining the program. Directors Todd and Alcalay state they are willing to contribute and share their expertise in serving on Boards with MOTAB.

Director Alcalay suggests MOTAB post a group picture on the district website MOTAB page, invest money from the MOATB budget into designing a logo, and get a MOTAB popup tent for district events.

Curtola states several recreation updates including, summer camp registration opening, two new dog training classes, a new afternoon yoga class, a new chalk and talk program, that 350 kids have registered for the English Learners soccer program, and four staff members will be attending training at the CPRS conference in Palm Springs.

Director Evans questions if MORPD offers English language classes. Curtola notes that EL classes used to be offered but aren't anymore since the school district provides a lot of resources. Director Evans suggests staff include English language resources on the MOPRD newsletter or website.

Hichborn notes updates being made to the District including cleaning up after windstorms caused damage to roofs and gutters, spring field renovations such as aerating fields, finalizing the ADA evaluation of MORPD, a tree at Ashton Park falling into a house causing damage, and an arborist evaluation of trees at Ashton Park and finding five trees with root rot that will need to be removed.

Director Alcalay questions if the tree that fell did major damage to the house and if the residents are ok. Hichborn states that yes, the tree did do major damage, however, staff was able to timely respond to the issue and begin resolving the situation. Hichborn notes that the residents are ok, and no one was injured.

9. Citizens Oversight Committee report of the November 2023 Parks tour.

Nick Bloise introduces himself and presents the Citizens Oversight Committee report.

Bloise shares the want for a tester DG path at Ashton Park and an update of the playground at SCC.

The Board commends Bloise on a well-written comprehensive report for the November 2023 Parks Tour.

Discussion:

10. Discuss updating the MORPD Mission/Vision statements.

Director Alcalay states he wants to update MORPD's mission and vision statements so that they have substance and reflect that the District's parks are owned by all people.

Barton suggests creating an Ad Hoc committee for updating the mission and vision statements. The Board agrees and Directors Alcalay and Todd volunteer for the committee.

Action:

11. Review and approve the Security Services RFP.

Hichborn states that the current security services contract with Tiger Security is ending. Hichborn notes that this contract will be the same as the previous one, however, it will be moving from a 1-year to a 3-year contract.

Director Todd questions if staff's grading scale for choosing a company gives extra points to small businesses or disabled veterans as the State of California does. Hichborn states that those extras have never been a part of the grading process since staff follows the County of Sacramento procedure. The Board requests a discussion be held with the Facilities Committee regarding the future RFP process.

Director Alcalay recommends the RFP process be updated to include that a Board Director sit on panels during the RFP process. The Board agrees and Director Rothberg volunteers for the panel for this security services RFP.

Director Alcalay requests the following edits be made to the Security Services RFP:

- 1. That the importance of detailed monthly reports is included.*
- 2. That the expectation for a monthly ride along with the Parks Superintendent is specified.*
- 3. That under section 10H, it be specified that the district will provide cards with MORPD contact information for the chosen company to give to parkgoers.*

ACTION: After discussion, on a motion by Director Rothberg, seconded by Director Evans, the Advisory Board of Directors voted to approve the Security Services RFP. A roll call vote was taken.

AYES: Todd, Alcalay, Bannister, Rothberg, and Evans.

NOES: 0

ABSENT: 0

ABSTAIN: 0

12. Review and approve the Preliminary Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2023-24.

Director Rothberg gives a summary of the Finance Committee meeting and the topics discussed.

Barton reminds Board that this budget is preliminary, and costs are subject to change. Barton reviews the questions that were asked by the Finance Committee at the Finance Committee Meeting.

Director Alcalay questions where the money for emPOWERment Park and the Signage Plan are coming from. Barton states that the money allocated to emPOWERment park was from last year's budget, so the district already has those funds saved and the signage plan is coming from the reserves. Director Alcalay states he is worried that with costs rising the District hasn't set aside enough for the projects to be completed and requests these projects be expedited to a priority list due to importance.

ACTION: After discussion, on a motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Recreation and Park District General Fund Budget (336A) for FY 2023-24. A roll call vote was taken.

AYES: Todd, Alcalay, Bannister, Rothberg, and Evans.
NOES: 0
ABSENT: 0
ABSTAIN: 0

13. Review and approve the Preliminary Mission Oaks Recreation and Park District Assessment Budget (336B) for FY 2023-24.

Barton reviews the topics discussed and questions asked at the Finance Committee Meeting

Director Alcalay questions why certain items have asterisks. Woodland states that the Finance Committee asked that projects that the COC suggested be asterisked. Director Alcalay requests adding an asterisk and an explanation at the bottom of the page. Woodland agrees.

Director Alcalay requests the list of future park projects be brought to the Facilities Committee for discussion. Staff agrees.

ACTION: After discussion, on a motion by Director Evans, seconded by Director Rothberg, the Advisory Board of Directors voted to approve the Preliminary Mission Oaks Recreation and Park District Assessment Budget (336B) for FY 2023-24. A roll call vote was taken.

AYES: Todd, Alcalay, Bannister, Rothberg, and Evans.
NOES: 0
ABSENT: 0
ABSTAIN: 0

Staff Comments/Reports: None.

Next Regular Meeting: Tuesday, April 9, 2024, at 6:00 p.m. As of the date of this notice, social distancing measures are in effect due to the COVID-19 pandemic. Parties interested in participating in the public hearing should visit the District's website at <https://www.morpd.com/advisory-board-meetings> for current information on how to provide public comment.

Adjourn: 6:53 p.m.

Shayne Hawthorne

Shayne Hawthorne, Clerk of Board

April 9, 2024
Date